

AACE FELLOW PROCESS



The nominee should never be involved in the process! If there is an issue with the nomination, HQ will work with the initiator to rectify the issue. The AACE Secretary or Headquarters will notify the initiator if the nomination is unsuccessful.

1

Minimum Qualifications:

- practiced in the field 15+ years
- AACE member 10+ consecutive years
- made contributions to the profession
- made contributions to AACE

2

Contact Jennie Amos at Headquarters:

- she will verify join date, certification(s) date(s), etc.)
- AACE activities, when known, will be identified and provided

3

Initiator completes Fellow nomination form:

(Do not involve the nominee (potential Fellow) in the process.)

4

Initiator compiles support letters from 5 sponsors:

(One of the sponsors must be an AACE Fellow)

5

The initiator sends the completed application and accompanying sponsor letters to Jennie Amos at HQ, jamos@aacei.org.

6

HQ verifies that the information on the nomination form is correct/accurate and that all sponsors are current members.

7

HQ forwards nomination form (including sponsor letters) to the Fellow Admissions Committee.

(The AACE Secretary is copied on the transmission)

8

The Fellow Admissions Committee reviews the nomination and returns it, along with their recommendation, to the AACE Secretary and HQ.

9

AACE presents full nomination to the Board of Directors with the Fellow Admissions Committee's recommendation for approval. A simple majority required to be named a Fellow.

10

If named a Fellow, the nominee will receive a letter from HQ. (The initiator and sponsors will be included on this email.) The Fellow is recognized on social media, AACE's website, and at the Conference & Expo.

Nominations received after March 15 may be recognized at the following year's Conference & Expo.