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The names of all authors go here

# Abstract

Include a short abstract that accurately describes the technical content of the paper. Typically, the abstract will be the same as that submitted initially to the AACE International Call for Papers; however as the paper itself is being written, the abstract may need to be updated to reflect the finished paper. The abstract should be approximately 100 to 200 words in length.

For additional information refer to the following two documents (both available at web.aacei.org):

1. AACE International Technical Paper Style Guide
2. AACE International Conference & Expo Technical Paper Guidelines

The paper must include a table of contents that identifies page numbers for all Level 1, Level 2, and Level 3 headings.

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# Introduction

Present an introduction to the paper that may expand upon the abstract. This should tell reader the topics that are to be presented and outline the structure of the paper.

# Heading 1

There are two goals for AACE International Conference & Expo papers. The first is to teach the reader about a subject for which they may have little or no knowledge. The second related goal is to clearly convey concepts and develop the subject thoroughly enough for the reader to put an idea into immediate use.

The manuscript should typically include between 3,000 and 12,000 words, not including the abstract, table of contents, bibliography, and appendices. However, do not be constrained by word count. Break concepts down into the simplest step-by-step explanations. Use examples, figures, tables, etc. to illustrate key points. Do not use jargon, and avoid obscure technical terms. Finally, write the paper so that the idea can be read and understood by a wide audience.

All AACE International technical documents shall be written in third person form. A technical writing style (not conversational) must be employed. Documents should be easy to read and grammatically correct. Humor should be avoided, and the inclusion of cartoons is prohibited.

Heading 2

Heading 3

Sample of a table and caption

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| --- | --- |
| Name | Date |
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Table 1 – Caption

Please use the styles included in this template (Ctrl+Alt+Shift+S):



Figure 1 – List of Styles

# Conclusion

A conclusion should clearly demonstrate that everything promised in the abstract and introduction has been addressed.

When using citations be sure to include a reference (with page numbers, if applicable.) For instance:

“One way that TCM[[1]](#footnote-1) adds value to the body of cost engineering knowledge is that it integrates areas of cost management that are too often treated as separate entities or fields.” [1, pp. 65-96]

Direct citations need to be quoted and referenced, while paraphrasing only requires a reference.

Below are some sample references. In Word, to manage your references use “References -> Manage Sources”. The style should be “IEEE”.

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1. TCM stands for Total Cost Management [↑](#footnote-ref-1)